



COOK INLET REGIONAL CITIZENS ADVISORY COUNCIL

"The mission of the Council is to represent the citizens of Cook Inlet in promoting environmentally safe marine transportation and oil facility operations in Cook Inlet."



BOARD OF DIRECTORS MEETING

*September 12, 2014 * Kodiak Best Western Hotel * Kodiak*



COOK INLET REGIONAL CITIZENS ADVISORY COUNCIL

BOARD MEETING

****DRAFT AGENDA****

Friday, September 12, 2014

Kodiak Best Western Hotel

236 W. Rezanof Drive, Kodiak, AK

- 8:30 am** **Continental Breakfast**
- 9:00 am** **Cook Inlet RCAC Sept. 2014 Board Meeting**
- Call to Order/Roll Call**
- Approval of Agenda** *(Action Item)*
- Approval of Minutes** *(Action Item)*
- April 25, 2014
- Welcome & Introduction of Audience & Guests**
- Welcoming Remarks**
- Jerrol Friend, Mayor – Kodiak Island Borough
 - Pat Branson, Mayor – City of Kodiak
- Ex Officio Appointments**
- James Benzschawel, Emergency Management Specialist & Project Manager, Hazardous Materials Emergency Preparedness – AK Department of Military & Veterans Affairs, Division of Homeland Security and Emergency Management *(Informational Item)*
- 9:30 am** **Presentations on Related Activities**
- Benjamin Johnson, Blue Crest Energy
 - Gary Folley, ADEC
 - Bruce Webb, Furie Alaska
- 10:45 am** **Public Comment** *(3 minute limit per speaker)*
- 10:50 am** **Executive Committee Report**
- 2014 Financial Audit *(Informational Item)*

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11:00 am	Executive Director's Report	
	• 2014 Operating Budget April - July & Financial Position <i>(Informational Item)</i>	10
	• 2015 Proposed Operating Budget <i>(Informational Item)</i>	18
	• Federal Pre-emption for Certain State Laws & Regulations <i>(Informational Item)</i>	
	• 2014 Recertification <i>(Informational Item)</i>	
	• Conflict of Interest Forms <i>(Informational Item)</i>	
11:45 am	Break for Lunch <u><i>(Lunch will be provided)</i></u>	
12:30 pm	Status of Programs & Projects <i>(Informational Items)</i>	
	• Environmental Monitoring Committee	
	• Public Involvement Program	20
	• Prevention, Response, Operations & Safety Committee	22
	• Protocol Control Committee	26
	• Administration	27
2:00 pm	Calendars & Miscellaneous <i>(Informational Item)</i>	
	Closing Comments	
2:15 pm	Adjourn	

Council Minutes

Of April 25, 2014

Will be Posted

Upon Approval

After the September 12, 2014 Meeting

Staff Report: Sue Saupe, Director of Science & Research
Recent Activities (April 2014 – September 2014)

Committee Meeting

- EMC Committee met on 5 September 2014 to allocate FY14 carryover funds into workplan and budget and to develop FY15 workplan and budget.
- Committee received update on partnership with AOOS and demonstration on new Cook Inlet Response Tool functionality based on transfer to HTML5. Rob Bochanek of Axiom Computing described recent activities to migrate the imagery and data to HTML5 to ensure longevity of the response tool. We also discussed project underway with AOOS to further develop materials and classes for training oil spill planners and responders from agencies and industry.

Chemical and Biological Environmental Monitoring Program

Intertidal Monitoring

- Meetings with National Park Service, University of Alaska, NOAA, and BOEM regarding potential for BOEM-funded intertidal study in Cook Inlet – likely funded through NPS with CIRCAC and UAF participating via subcontracts and in-kind participation. We are trying to develop a collaborative effort to better understand habitats and resources at risk to oil development potentially tied to federal offshore lease sales in Cook Inlet.
- Draft proposal submitted to BOEM via NPS.
- Participation on intertidal/nearshore surveys in July to Katmai National Park; long-term monitoring of nearshore marine resources funded by the National Park Service's (NPS) Southwest Alaska Network (SWAN) and the Exxon Valdez Oil Spill Trustee Council (EVOS) Gulf Watch Alaska (GWA).
- Participation on trip to revisit clam gardens discovered in coastal British Columbia during ShoreZone surveys; Visit to Hakai Beach Research Institute in central coast BC.
- Overflights to Kamishak Bay with NPS scheduled for August 2014 – cancelled due to weather for late August tide series. Schedule conflicts with NPS pilot will preclude overflights in September. Will reassess in late winter/early spring.
- Developing plans for queries of SZ habitat data and imagery for site selections and compiling existing nearshore information on Cook Inlet.

Cook Inlet Beluga Prey

- Presentation of final report data [*Assessment of the Prey Availability and Oil-related Contaminants in Winter Habitat of Cook Inlet Beluga Whales*] at the National Marine Fisheries Service Cook Inlet Beluga Whale Symposium in Anchorage, April 5, 2014.

- Worked with contractors on hydrocarbon database development for all analyses of beluga and fish tissues.
- Preparing proposal for continued Cook Inlet beluga prey research.
- Reviewed manuscript *Potential Natural and Anthropogenic Threats to the Conservation and Recovery of Cook Inlet Beluga Whales* for University of Alaska/NMFS.

Coastal Habitats

ShoreZone

- Presentation at Kodiak Area Marine Science Symposium on April 24 titled “*A Coastal View: The Alaska ShoreZone Program from a Kodiak Perspective.*”
- Workshop in Kodiak, April 25, on use of ShoreZone and our Response Tool.
- ShoreZone planning meetings (e.g. SZ partners summer meeting, SZ steering committee)
- Interview for newspaper article about Alaska ShoreZone Partnership [<http://www.alaskajournal.com/Alaska-Journal-of-Commerce/July-Issue-2-2014/Born-in-spill-planning-uses-for-ShoreZone-tool-expanding/>]; Interview for televised demonstration of SZ website.

Coastal Impressions

- Provided Kodiak area Coastal Impressions mini-exhibit to Alaska Sea Grant, Marine Advisory Program in Kodiak
- Printed and distributed large-format photographs for specific areas of Kodiak and Gulf of Alaska

Cook Inlet Response Tool (CIRT)

- Met with contractors at Axiom Computing to develop next stage for CIRT (e.g. off-line access to imagery and resource data layers) and to change the underlying program language (convert to HTML 5 from Flash); contract signed.
- Working with AOOS on a project that was successfully funded by Kenai Peninsula Fish Habitat Partnership. Funding will go through AOOS, with CIRCAC and KBRR as partners. The abstract of the successful proposal is:

Leveraging the software development and data collection efforts of the Cook Inlet Regional Citizens Advisory Council (CIRCAC), the Alaska Ocean Observing System (AOOS) and the National Oceanic and Atmospheric Administration (NOAA) in their initial development of the prototype Cook Inlet Response Tool (CIRT), this project supports the software updates, incorporation of new data layers and workforce training needed to facilitate broad adoption of the tool for operational use in management decisions throughout the Kenai Peninsula. The proposed work enhances access to regionally important scientific and administrative data, and builds the analytical capacity of resource managers working with the National Fish Habitat Action Plan to protect, restore, and enhance the area's fish and aquatic communities. This is directly

applicable to high priority potential threats to fish habitat as illustrated through the following basic exercises which could be demonstrated in the training workshop:

- *Remotely accessing digital imagery and shoreline classification overlaid with administrative boundaries and shore-side infrastructure or residential development [Beach alteration/ modifications, Incompatible shoreline development, Chronic contaminant/oil discharges, Point sources (platforms, waste treatment), Incompatible recreational use]*
- *Visualizing biological information overlaid with changes in temperature, habitat or ocean conditions, including those resulting from climate change [Global emissions/ocean acidification, Climate change]*
- *Streaming HD video and still images of the coastline, and overlying spill response plans with real-time environmental conditions and spill-trajectory models [Tanker/nontank vessel spill, Pipeline / tank farm spill, Chronic oil discharges – nonpoint, Oil spill response]*

As the focus of this project is the adoption of new technology by resource managers, several opportunities exist to measure success and adapt both the tool itself and trainings explaining its use, to meet the needs of this target audience. Once initial updates to the CIRT tool are completed, representative members of the Kenai Peninsula Fishery Habitat Partnership will be consulted to preview the user interface and ensure that the tool is supporting the needs of the partnership, before trainings begin. Formative evaluations following this and each of the trainings will inform the projects development. Finally, it is anticipated that upon completion of this project, a sufficient number of trained managers will exist to be able to informally train new hires or other newcomers to the tools application and use.

- Refining training session about CIRT for oil spill planning and response.
- Provided letter of commitment for proposal submitted under AOOS for development of a CIRT-like tool for Cook Inlet beluga whales; committed to providing data and in-kind services.

Physical Oceanography

- Discussions with PROPS to revisit desk-top oil spill trajectory models for Cook Inlet. We will be soliciting a white paper to evaluate modeling capabilities and the pros and cons of updating our existing Cook Inlet Oil Spill Model (CIOSM) to incorporate 3D trajectories and better density-driven flow or working with other Cook Inlet or related modeling efforts.
- Attended *Advanced Oil Spill Modeling and Data Sources* workshop at IOSC in May.

Technical Review and Oil Fates and Effects

- Continued work with contractors at Nuka Research to develop on-line data entry procedures for Discharge Monitoring Reports (DMR) – this project is taking place in four phases:

- Developing data input process for DMRs
- Inputting one year of data (including QA/QC) and demonstrating on-line access
- Providing mechanism for “automated” summary graphics, updated monthly to accommodate ongoing data entry
- Automating comparison of DMRs to permit limits and reporting requirements
- Attended APDES/NPDES Public Information Meetings in Anchorage and Homer – hosted by ADEC and EPA
- Asked by Coastal Restoration and Response Center of NOAA and UNH to participate on a planning.....Excerpts from the letter describing the planned activities follow:

*This email is a formal invitation to you from the Coastal Response Research Center (CRRC) to participate on the Organizing Committee for the **State of the Science for Dispersants in Arctic Waters Initiative**. This initiative is funded by NOAA and USEPA.*

Chemical dispersants were employed on an unprecedented scale during the Deepwater Horizon oil spill in the Gulf of Mexico, and remain a response option if a large spill occurs in Arctic waters. However, information gaps and controversies still exist concerning their use. Given the burst of research on dispersants in the wake of the Deepwater Horizon, a focused examination of the state of knowledge and science from an Arctic perspective has been identified by the National Response Team as a high priority to support decision making for spills in the Arctic and to focus future R&D efforts.

The initiative will:

- *Identify the primary research/reference documents on dispersants and dispersed oil (DDO)*
- *Determine what is known definitively about the state of the science regarding DDO*
- *Determine what uncertainties, knowledge gaps or inconsistencies remain regarding DDO science*
- *Review existing outreach materials on DDO*
- *Provide recommendations on “state of science” outreach on DDO in the Arctic waters*
- *Provide recommendations on outreach/education materials for the outreach*
- *Work in close collaboration with ongoing DDO efforts in Alaska*

In order to be effective in this collaboration, we will host a workshop to collaborate on these issues. We are inviting you to be a member of the Organizing Committee (OC) for this workshop. The OC will provide input on invitees and the overall structure and content of the workshop. We anticipate this will require: (1) your participation in several conference calls prior to the meeting, (2) reading email correspondence among the OC, and (3), attendance at the workshop. It will not involve any financial commitment.

As an OC member, it is our hope that you will:

- *Articulate the scope of “science” to be addressed*

- *Propose scientists to contribute to the discussion [workshop should focus solely on the science, but should strive to bring in a broad a range of scientific opinions]*
- *Develop agenda topics [suggest speakers, identify break-out session topics, determine balance of presentations/discussion]*

Miscellaneous Other activities

- Board Member on Oil Spill Recovery Institute; workplan meeting in June.
- Providing briefing paper titled “*Mechanisms for Stakeholder Involvement in Cook Inlet Oil Spill Planning, Prevention, and Response*” for gathering of Bering Strait communities in September 2014. [previously developed this paper with Mark Janes of Nuka Research for a “*Community oil-spill response in Bering and Anadyr Straits*” workshop in November – for session on “*lessons learned for community from existing community efforts.*”]
- Received and reviewing revised data report from contractor Dennis Lees for clam survey work sponsored by CIRCAC; working to extract data and provide on-line.
- Reviewed various proposals for other research organizations (e.g.NOAA contractors, OSRI) doing studies related to CIRCAC missions.
- Worked with Public Outreach Director, Lynda Giguere, to update EMC component of new website and to produce EMC-related components of her monthly newsletter and the annual report.
- Presentation to a group representing the Murujuga Aboriginal Corporation of Western Australia who were on the Kenai Peninsula on a cultural exchange with the Kenaitze Tribe. This group was interested in hearing about the RCAC model and about some of our specific habitat mapping and oil spill planning projects. Through an agreement with their federal government, they are managing their lands and sea, and receiving funding through a 30-year contract with industry who are actively developing LNG projects in the area. They have many concerns about the risk of development and having solid information about their natural and cultural resources and habitats.

September 12, 2014 – Board of Directors Meeting
Public Involvement Report
Lynda Giguere

The public involvement program utilizes a number of strategies, including print, social media, conferences and tradeshow, community visits, and personal outreach. To this we add earned media, to achieve our program goals. (Source: Strategic Plan)

Since the last board meeting in April, 2014, Cook Inlet RCAC's Director of Public Outreach participated in or attended the following events:

- **Resource Development Council Breakfast Meeting**
Featured speaker Arni Thompson with Alaska Salmon Alliance, who gave an update of Cook Inlet's salmon fishery.
May 15, 2014, Dena'ina Center, Anchorage, Alaska
- **U.S. Coast Guard Change of Command**
June 12, 2014, Juneau, Alaska
- **Industry Appreciation Day**
August 23, 2014, Kenai, Alaska

Community Outreach:

To fulfill our goals of heightening public awareness of our activities, the Public Outreach Director has met with the following individuals or groups:

Ann Rothe, Alaska Conservation Foundation
Mayor Pat Porter, City of Kenai
Robert Ruffner, Kenai Watershed Forum
Mayor Mike Navarre (at Industry Appreciation Day)
Kaylee Ostowski, Peninsula Clarion
Kenaitze Indian Tribe
Tina Fairbanks, Kodiak Island Aquaculture Association

The Director of Public Outreach also accompanied the Director of Science who conducted training sessions of the Cook Inlet Response Tool at CISPRI in Nikiski, as well as for Hilcorp Alaska in Anchorage, as well as assisted her with the Environmental Monitoring Committee meeting on September 5.

Recertification and extensive public comment solicitation

This year's recertification included public comment. The Director of Public Outreach worked with the Executive Director and Director of Administration to solicit more than 50 letters of support from stakeholders, partners, industry and individuals. These letters, along with our supporting documents are posted on our website at: <http://www.circac.org/who-we-are/recertification/>

Cook Inlet Navigator, E-Newsletter May, June, July and August issues covered a variety of topics, including:

- August 2014 - Cook Inlet Recertified, PROPS Committee Update, Board of Directors to meet in Kodiak, CIRA update, Industry Appreciation Day
- July 2014 - Support for Cook Inlet RCAC's recertification, ShoreZone gets well-deserved press, Focus on John Williams, Fieldwork Update
- June 2014- Coast Guard Change of Command, Coast Guard accepting public comment for Cook Inlet RCAC recertification, Rule-making, making waves
- May 2014 - Coast Guard briefs board on Kulluk response, IOSC gathers world's experts in oil spill response and technology, CIRA update, welcome new ex officio
- April 2014 - 2013 Annual Report, Recap of Recent Activities, Board Appointments

Cook Inlet RCAC 25th Anniversary Communications Plan: Plans are under way to commemorate our 25 years in Cook Inlet. The Director of Public Outreach is developing a communications plan that includes ideas to mark the occasion and generate earned media to heighten public awareness, including several events, public service announcements, booklet, social media ads, a Compass piece, newsletter articles, dedicated web page, etc., along with ideas for commemorative items to distribute and a logo.

Alaska ShoreZone/Powerpoint/flash drive Project: Assisted the Directors of Science and Operations in compiling a Powerpoint presentation for distribution on a flash drive, including editing the script for voice narration.

Guidelines for serving on Board and Committees: The Director of Public Outreach is working with the Director of Administration to develop guidelines and a Powerpoint Presentation to introduce new committee and board members to the organization's procedures and expectations for serving on the Cook Inlet RCAC board and committees.

Earned Media: We continue to earn positive news coverage about our work. Since April, we have received the following stories, all of which are posted on our website:

07.22.2014 - Coastal Alaska mapping website expands coverage, users (KTUU)

07.12.2014 – Born in spill planning, uses for Alaska ShoreZone tool expanding, Alaska Journal of Commerce

07.06.2014 – Cook Inlet RCAC wants new lease on life, Petroleum News

05.11.2014 – Ninth camera planned for Cook Inlet, Petroleum News

04.25.2014 – Video surveillance may be on the way for Kenai dipnetters Peninsula Clarion

PROPS Staff Report

Ice Forecasting Network Camera Installation

Staff submitted an appropriations request to the State of Alaska for an additional \$70,000 to expand and update the camera network. That request has been granted for the full amount. We have two cameras selected for updating, one at the ASRC facility and one at the OSK facility. These two cameras are the old style which provide good images but do not allow the viewer to zoom in on a target at a great distance without image interference by the camera body. The new cameras do not present this obstacle.

The remaining Cook Inlet RCAC funds will be used to fund the reoccurring expenses to operate the system and any maintenance that is required. On the subject of maintenance, the control boards for the two cameras on the XTO "A" platform recently required replacement. These replacements are the first real maintenance issues we've faced since the installation of the first camera at the OSK facility. We have identified a resolution to the problem and will be making those changes when we replace the control panels.

Additionally the Alaska Ocean Observing System (AOOS) approved funding for a camera to be placed at the mouth of the Kenai River. Cook Inlet RCAC staff was successful in forming a partnership with the City of Kenai and Homer Electric Association (HEA) to help accomplish the camera installation. The City of Kenai worked with staff to identify (and has approved) a location for the HEA-provided and installed pole to mount the camera on. HEA installed the pole on August 5th. The contract electrician is scheduled to install the electrical power source to the pole and the camera sometime during the week of August 25th. The new camera will provide images of freshwater ice exiting the Kenai River and will be the first publically accessible camera. Once the camera is installed the images will be available through the AOOS website and the City of Kenai website as a "view only" webcam.

Furthermore, Cook Inlet RCAC has been approached by the Marine Exchange of Alaska (MXAK) to install an Automatic Identification System (AIS) transmitter and weather sensor on the same pole. The AIS transceiver receives and re-broadcasts vessel information from vessels in the immediate vicinity, allowing vessels to be easily identified by other mariners and for the MXAK to track vessel movements. The weather sensor will collect and send near real time weather data, providing mariners with virtually live weather observations for that area. Both components will add a new level of awareness and safety for vessels transiting Cook Inlet.

Crowley Marine

Staff met with Crowley Marine representatives, Captains Steve Orr and Nathaniel Collar to discuss the upcoming installation of the Furie offshore gas platform. Some of the equipment and vessels are already in the area; more vessels will be arriving, totaling 8 vessels plus use of local assist tugs as needed to complete the project. Crowley has been employed to run the marine operations to transport and position the rig components and to oversee marine operations for the gas pipeline installation that will connect the new rig to the shore facility. The major component of the rig will be transported by a foreign flag heavy lift ship, similar to the one used to transport the Endeavour rig to Alaska. This project involves setting the platform template and assembling the other platform components and the installation of a subsea pipeline to connect the platform to shore. The majority of work for Crowley to perform will be anchor handling to hold the work barge and pipe laying barge in place for operations to be performed safely. Furie's contractors have established a man camp in Nikiski to house personnel involved in setting the platform. Approximately 90+ personnel will be working on the project that will extend throughout the

summer and into the fall as long as weather allows operations to continue; weather dependent, operations may extend into next year.

Hilcorp Alaska

Staff attended a Hilcorp spill prevention and best management practice strategy meeting hosted at the Hilcorp owned Swanson River Field (SRF) facility. In attendance were personnel from the Alaska Department of Environmental Conservation (ADEC), Bureau of Land Management (BLM), U.S. Fish and Wildlife, and the Kenai National Wildlife Refuge (NWR) along with facility operators and managers. Topics on the agenda included NWR & ADEC concerns, overview of spill and flare incidents at the SRF and the Beaver Creek unit, and steps being taken to minimize reoccurrence of incidents. Hilcorp managers reported that as scheduled maintenance occurs, equipment is being upgraded to newer more modern equipment as necessary. Due to the age of the facility and its infrastructure much of the equipment had been taken out of service and work arounds were put into place by the previous owner (Chevron). Since Hilcorp's purchase of the facility much of the equipment has been rebuilt or replaced. Some difficulties have arisen due to the increase in production since their purchase of the facility. One instance was the proper sizing of a compressor used in the flare system, the production rate increased to such a degree that the compressor ordered was too small for the job required.

Hilcorp has been addressing risk according to their priority. Water handling demonstrated the biggest risk, as demonstrated by the amount of spill incidents over the last two years. Consequently they will be replacing approximately 1800 feet of fiberglass pipe in the water disposal system with high density polyethylene (HDPE) pipe. Additionally, Hilcorp announced they will be replacing some tanks and secondary containment. Along with the work on the facility's infrastructure Hilcorp has re-written the operator's training manual; to aid in this task retired Chevron/Hilcorp SRF personnel have been called back into service to take advantage of their knowledge of the facility. The re-hired personnel are also being used to help train new operators. Part of the reasoning behind this was due to the fact that most of the personnel that had transitioned with the facility when Hilcorp purchased it, had worked most of their time maintaining status quo or shutting in and demobilizing as the field declined over the years. Hilcorp is working to change its operational culture from one that is shutting down to one of production, as production has increased from approximately 400 bbls per day to 2400 bbls per day. ADEC mentioned that they have noticed an increase in spill reports. Hilcorp attributes the increase to the culture of accountability that has been fostered over the last two years in an effort to add safeguards and reinforcement of a safety culture amongst Hilcorp personnel and contractor personnel by requiring a spill report for any spill of any size at any time.

Apache

Apache has continued to conduct seismic work in the Inlet, although operations for this year were suspended while the drift fleet was fishing. Lisa Parker, Apache Government Relations Manager, reports that during the 2011-2012 seismic operating seasons over one million man hours were expended with no lost time incidents. During that period a lot was learned about Beluga whales, harbor porpoise, harbor seals, humpback whales and even grey whales (or at least one grey whale). Apache plans to continue seismic work in 2015 with the possibility of beginning exploration drilling.

International Oil Spill Conference

Council Directors, Public members and staff attended the 2014 International Oil Spill Conference (IOSC) hosted in Savannah, Georgia in May. Council members along with the Public members and staff attended numerous presentation and discussion sessions, including such topics

as the Exxon Valdez Oil Spill 25th anniversary reflections; Dispersants-Subsea Applications; Dispersants-Preparedness Issues; Spill Fate and Transport Modeling-General; Arctic Research and Development Joint Industry Project; Arctic Spill Response; Shoreline Cleanup and Assessment Techniques; and a Film Festival were. Additionally staff attended an Advanced Oil Spill Modeling & Data Sources short course.

Attending the IOSC conference is a tremendous educational opportunity for our Council, Committee members, and staff. Exposure to the latest spill response equipment and techniques helps our members understand how oil spill response works from the ground up. To round out their educational experience we attended discussion and presentation sessions to listen to the world's top researchers and spill responders present reports on their latest projects.

Between sessions, we took time to tour the Exhibit Hall containing all the newest response and prevention equipment displays and kiosks for spill and data management.

Cook Inlet Coastal Impressions

PROPS Staff has developed a presentation about Cook Inlet RCAC to be loaded onto 8GB thumb drives along with Coastal Impression photos of Cook Inlet. Part of the presentation development process included review by the entire staff to insure it accurately represents the Cook Inlet RCAC mission and how it is carried out. Once the presentation was completed, the Executive Director reviewed and approved the content. The presentation was narrated by Cook Inlet RCAC Board President John Williams. The presentation has been sent to the company providing the thumb drives, to be downloaded onto the drives. Once the presentation is loaded onto the drives it will be partitioned and locked on the drive. When staff receives the drives we will begin downloading Cook Inlet images from the Coastal Impressions/Shore Zone Project archives. Upon completion, thumb drives will be distributed to Council and Committee members; the remainder of the thumb drives will be distributed by staff as part of our ongoing Public Outreach efforts.

Drills

ConocoPhillips

Staff attended a ConocoPhillips table top drill on June 5th, hosted at the CISPRI command center in Nikiski. This table top drill did not include an equipment deployment but focused on the Unified Command process and other mechanisms that allow command and control of response assets in the field.

This drill scenario centered on a diesel fuel spill into Cook Inlet. The "spill" occurred during platform fueling operations when a transfer hose parted, spilling 250 barrels of diesel fuel into Cook Inlet.

Command center activities focused on the Unified Command (UC) and Incident Command System (ICS) procedures and ICS section requirements for documentation of operations.

Even though the amount spilled was small in comparison to Response Planning Standard's (RPS) for other Contingency Plans; the Command structure and ICS documentation is the same. The ConocoPhillips Incident Management Team (IMT) members carried out their assigned drill duties and documentation efforts to satisfy the drill objectives set out by the UC. All objectives were met.

The circumstances of the drill were to be the basis for a CISPRI response training exercise to follow in the weeks after the drill. CISPRI routinely conducts response training based on spill scenarios contained in Cook Inlet Oil Discharge Prevention and Contingency Plans (ODPCP).

Hilcorp

Cook Inlet RCAC staff was invited to observe a scheduled three day series of drills for Hilcorp's Exploration plan, Production plan, and Cook Inlet Pipeline (CIPL) plan. Throughout each drill staff observed all Incident Command Sections. In each of the drills all of the objectives set out by the Unified Command were met.

The King Salmon platform scenario exercised the Production C-Plan. This offshore scenario involved a wellhead blowout that continued over a three day period before control was regained. 15,000 bbls of crude oil were discharged with approximately 70% of the oil retained on board the platform with approximately 4,500 bbls entering the water. This summer blowout event took place in June.

The Susan Dione drill scenario exercised the Exploration C-Plan. This land-based scenario involved a blowout preventer (BOP) failure resulting in 1,500 bbls of water-based drilling mud and crude oil flowing uncontrolled from the well bore. This winter blowout scenario took place in January.

The Christy Lee platform drill scenario exercised the terminal facility C-plan. This near shore scenario involved a loading hose failure. The failure took place when an adjustable fender dropped from the platform and pushed the ship away from the dock far enough to part the hose being used to load the tanker, spilling 10,000 bbls of crude oil into Cook Inlet. This was a winter scenario taking place in February.

Protocol

Since the last Council Meeting the Protocol Committee has submitted comments regarding the *U.S. Coast Guard Assessment Framework and Organizational Restatement Regarding Preemption for Certain Regulations Issued by the Coast Guard*. Our comments emphasized Cook Inlet RCAC's role and the work we have done to partner with the State and the importance of the Alaska's Prevention and Response regulations. Additionally we highlighted how the proposed regulation preemption would affect Cook Inlet RCAC's ability to carry out our OPA 90 mandate to promote environmentally safe marine transportation and oil facility operations in Cook Inlet. The framework relies heavily on Alaska Statutes and regulations that fall into subject areas described in the proposed rule as "foreclosed from State regulation" or otherwise preempted. If the proposed rule is finalized it will create significant uncertainty and confusion among the regulated industries, stakeholders, and the public about the disposition of each of the state regulations and requirements.

Additionally the committee has reviewed and provided comments regarding the BlueCrest Alaska Operating, LLC (BCAO) Oil Discharge Prevention and Contingency Plan. BCAO bought out Buccaneer Alaska's interests and holdings along with other investors and has taken over those operations in Cook Inlet. BCAO is planning onshore and offshore oil and gas operations associated with the Cosmopolitan prospect and included considerations for other possible operations in the Kenai Peninsula area. Our comments emphasized the need to clarify issues related to monitoring ice conditions and the criteria that will be used to determine whether operations will extend past October 31st in any given year. April 15th through October 31st mark the ice free season in Cook Inlet.

Administration Report
Cook Inlet RCAC Board of Directors Meeting – September 12, 2014

Below you will find a brief update on administrative tasks performed since the last Council meeting.

- **Annual Financial Audit:** The auditors presented their findings and final reports to the Executive Committee and Audit Committee on July 8.
- **Triennial OPA 90 Recertification:** The completed recertification package was submitted to the United States Coast Guard on May 2. On June 13, notification appeared in the Federal Register and the public comment period was opened. By the close of the comment period, some 54 letters – all positive and supporting recertification – had been submitted. These represented a broad spectrum of individuals and organizations. We received notification from Rear Admiral Abel on August 28 that our recertification had been approved.
- **MASST Employee:** We welcomed Michael Handricks to Cook Inlet RCAC. Michael is a temporary worker who comes to us from the AK Department of Labor’s “Mature Adults Seeking Skills Training” program. Michael is primarily working on our records retention program and a public outreach project, while receiving training in computer programs, meeting planning, clerical, and other office skills. Dinelle is supervising Michael’s activities.
- **Corporate Funding:** All industry funding has been invoiced and payment received, except Buccaneer.
- **Grant Funding:** All grant and contract reporting has been completed and is up to date.
- **Council & Personnel Insurance:** The renewal process for Council insurance policies (auto, liability, directors & officers, etc.) has begun.
- **Quarterly Payroll Tax Preparation:** Completed by Maritta.
- **2013 Taxes:** Have been completed and submitted.
- **Biennial State Certification** –AK Department of Commerce, Community and Economic Development Biennial Report processed.
- **Orientation for New Council & Committee Members:** Staff is working with the Director of Public Outreach to renew the Council’s orientation program.
- **Council & Committee Meeting Management:** Staff manages or provides ongoing support for all Council and committee meetings, including venue, lodging and transportation logistics.
- **Council & Personnel Policy Amendments:** Ongoing. Audit Committee will direct next area(s) of focus, likely: purchasing and contracts (continuing), and the elections process. Staff continues to draft operating procedures for those policies which require.