

**COOK INLET REGIONAL CITIZENS ADVISORY COUNCIL**

**May 3, 2013**

**Kenai, Alaska**

**Approved Minutes**

**Members Present:** Grace Merkes, John Williams, Gary Fandrei, Phil Cutler (alternate for Bob Flint), Scott Smiley, Carla Stanley, Robert Peterkin, Paul Shadura, Michael Opheim

**Members Present by Teleconference:** Rob Lindsey

**Members Absent:** Molly McCammon (excused), Walt Sonen (excused), Deric Marcorelle (excused)

**Staff Present:** Mike Munger, Susan Saupe, Vinnie Catalano, Jerry Rombach, Lynda Giguere, Dinelle Penrod, Cindy Sanguinetti

**Staff Present by Teleconference:** Maritta Newgren

**Others Present:** Speaker of the House Mike Chenault; Senator Peter Micchiche; Jason Walsh, State Pipeline Coordinator's Office; Graham Smith, State Pipeline Coordinator's Office; Scott Griffith, XTO; Ginny Litchfield, Fish & Game; Kathleen King, ADNR; Lori Nelson, Commissioner Larry Hartig, ADEC; Lt. Sarah Geoffrion, USCG; Gary Folley, ADEC

**Others Present by Teleconference:** Leslie Pearson, Nuka Research

**1. CALL TO ORDER/ APPROVAL**

President John Williams called the meeting to order at 9:10 A.M. Roll was called, establishing quorum.

**Grace Merkes moved to approve the agenda. The motion was seconded.**

Mr. Williams requested to place the presentation by Speaker of the House Mike Chenault after the approval of the minutes.

**The agenda was approved as amended.**

**Gary Fandrei moved to approve the minutes of December 7, 2012. The motion was seconded. The minutes were approved.**

**\*\*\*\*\*PRESENTATIONS\*\*\*\*\***

**Representative Mike Chenault** reported that SB 21, the oil tax revision to ACES, passed on the last day of the session. This will change the way Alaska gets its revenue stream. Mr. Chenault requested citizens to carefully review the issues as there is a repeal effort. He said there are misinterpretations of the bill saying it is a giveaway. That would only apply if not a barrel of new oil was discovered, he said.

The House also set aside \$330 million to get the instate pipeline to open season. As it stands the 36" pipeline will run from Prudhoe Bay to the Valley to tie into the gas distribution system. Mr. Chenault feels this is the only way to achieve a pipeline that will deliver gas to Alaska. However, there will be an export component, because Alaskans do not consume enough natural gas. Perhaps it will mean bringing Agrium back on line. Open season is set for 2014 to determine whether the project will go forward.

The budget was held at last year's level. There was \$1 million cut out of the capital budget, with the peninsula getting a fair shake.

Grace Merkes asked for a definition of open season. It will bring buyers and sellers together to obtain precedent agreements which will over time become firm contracts. It will then go to a bonding process so that the company will go onto the bond market with commitments to ship the gas and the bonding will fund the construction of the pipeline. The state will not pay. The money appropriated was to pay for engineers to compile the information regarding the cost of the project for the companies to consider whether the project is profitable.

Carla Stanley said it is very important that Alaskan natural gas first serve Alaskans. She asked if there was a plan for a bullet to serve the villages. The first step is to build the backbone, Mr. Chenault said. That will provide opportunity for private corporations and companies to build pipelines from it. It is the intent to get gas to the villages and cities around the state, depending on the price.

Ms. Stanley asked about the environmental impact of building a pipeline. Mr. Chenault said the options are being explored. There are gas pipelines buried all across the U.S. The Environmental Impact Statements will be taken care of.

**Senator Peter Micciche** said he worked in the industry for a long time; he lost a job in the '80's for refusing to dump the contents of a sump pump over the side of a platform. Now the industry operates with zero discharge. CIRCAC is responsible for some of the improvements since 1990. The Senator hopes that the state, stakeholders and CIRCAC will work together as a team to ensure all the companies work at a high standard. He described himself as a pro-development conservative Republican that demands clean water and air that promotes healthy critters, trees and fish.

Mr. Munger asked the Senator for his perspective on the legislative session related to oil and gas. The state is pursuing 404 Primacy and the legislature has allowed some funding to allow investigation into the matter. Senator Micciche supported a bill promoting area wide permitting for gas only leases as it will benefit the industry, environmental groups and NGOs by allowing for commenting and mitigating a larger area rather than by individual leases.

HB 77 did not pass. It dealt with Water Reservations and Rights. The Senator is in favor of streamlining permitting. There needs to be a system where stakeholders can comment on the front end and appeal on the back end, he said. He doesn't believe the function of permitting is to drag out the process for many years. He will work on improving the bill. He understands the frustration on the development side as it takes so long to approve a project.

Mr. Munger asked how the gas line bill affects AGIA. AGIA will expire in 3 years, Mr. Micciche said. There will only be one pipeline project. HB4 allows the state to engage in the planning and execution of a project while keeping the pressure on companies. He said it's a survival issue.

Mr. Williams stated that there is a lot of duplication in the field of permitting. Has the legislature given thought to examining and streamlining the process? Mr. Micchiche said DNR is working to streamline the process without reducing environmental requirements. The redundancy slows development. Companies are choosing to develop in other states where the process moves more efficiently. The senator would prefer stakeholders were involved in identifying the redundancies and that the permitting process was addressed before the state gains primacy. Reserving water to ensure salmon habitat is essential, he said.

Carla Stanley asked the Senator if he supported strengthening mixing zone requirements. Mr. Micchiche said the question has to be asked on a case-by-case basis. He mentioned cruise ship discharges that undergo tertiary treatment while many communities are dumping raw sewage. Ms. Saupe pointed out there is a real difference between sanitary discharge and the impacts of potential discharges from oil and gas productions. She agreed that a case-by-case review is important. Mr. Micchiche said he is more interested in seeking the means to most positively improve the overall watershed, and feels that will entail evaluating the effluent from communities.

Paul Shadura mentioned the Council's mission and asked whether the senator believes the permitting should be less or more stringent on new companies seeking permits to explore in Cook Inlet. The larger companies had more financial backing. The Senator emphatically stated he does not support lowering the bar, but feels equal treatment is appropriate. He feels the bias is against larger companies. He worries about the potential for mishap by smaller companies. Mr. Shadura noted that some companies have been very open with CIRCAC, but others not so much. He is sensitive to that.

Mr. Micchiche said streamlining should reduce the number of forms while raising the insurance of environmental protection. He feels that reputable companies have programs in place to perform high above the bare requirements. It is important to ensure companies understand their responsibility.

Mr. Munger mentioned the Council treats all companies the same as it reviews c-plans. He asked whether CIRCAC should advocate raising the bar on financial responsibility regulations. The senator is an advocate for defining a level of qualification to "play in Alaska". He is most interested in insuring that the companies have in place the right people, expertise, equipment and HSE programs to operate in a way to make sure they do not have an incident. Most of the companies operating in Cook Inlet are highly qualified. Mr. Munger said he would like to discuss the issue further to guide the focus of the Council as it fulfills its assignment to monitor, advise and recommend. He expressed appreciation for the Senator's holistic approach.

Mr. Shadura mentioned concerns about the platforms and subsea pipelines and requested a future discussion about mechanisms to review them to ensure safety for the environment.

Mr. Micchiche expressed appreciation for the operators who are doing a good job and urged they apply peer pressure to those who need to improve.

- **Captain Paul Mehler, III- Commander Sector Anchorage, United States Coast Guard**

Mr. Munger announced that the Captain could not attend, but Lt. Sarah Geoffrion spoke in his behalf expressing appreciation for CIRCAC's support during the Kullik incident, which is still under investigation. The vessel is overseas for repairs and Shell will not drill this year.

Though the sequestration does impose some limitations on the cutters it will not affect rescue and response activities.

Scott Smiley asked about the life boats that came off the Kullik and whether oil was spilled. The Lt. did not have that information. Mr. Smiley mentioned the people in Old Harbor have concerns. Mr. Catalano said there was 75 gallons in each life boat.

Mr. Munger wished Lt. Geoffrion well as she moves to Virginia.

## **2. EXECUTIVE COMMITTEE REPORT**

- **New Council Policies & Amendments**

Mr. Williams introduced new Council Policy #15, Records & Management which provides guidelines for records management including access, disclosure, retention and destruction. Jerry Rombach explained that the policy has been developed in response to IRS inquiries and the recommendation of the auditor and CPA firm. It covers all records in the control of CIRCAC, whether paper or electronic. It calls for a staff record custodian and establishes a policy for the preservation and maintenance of records in the event litigation is initiated or threatened. It covers storage, and a schedule and procedure for destruction. The policy was crafted with the aid of legal counsel with input from the CPA and staff. The Audit and Executive Committees have reviewed and approved the policy for consideration by the Council.

Paul Shadura asked how the importance of e-mails requiring printing will be established. Mr. Rombach said staff will make that determination; written procedures will be developed. The policy was written based on such resources as IRS guidelines, and the recommendations of non-profit, CPA and legal associations.

**Paul Shadura moved to adopt new Council Policy #15, #4, #7 and #16. The motion was seconded.**

Carla Stanley asked whether Council Policy # 4 is aimed specifically at an individual and not an organization. It applies to an individual, Mr. Munger said. Policy #7 deals with alternate directors.

Paul Shadura asked about Policy #16. Jerry Rombach explained that Congress initiated new guidelines for financial reporting and disclosure, including whistleblower protection measures. The CPA and legal counsel highly recommended the development of a policy that would create a safe path for a member of the public, a Council member or a staff member to report instances where the organization or an individual involved is not complying with policies and bylaws. Policy #16 outlines the path to be taken in making such a report and the steps to be taken by a compliance officer. It spells out the protection available to the whistleblower. Mr. Peterkin pointed out the Audit Committee hashed the policy over and made amendments. Mr. Shadura noted there was no timeline for the investigation. Mr. Munger responded that would probably be done on a case-by-case basis, depending on the complexity of the report. The written procedures have not been drafted, but they will be brought to the Council.

**The motion passed unanimously adopting Policy #15, #4, #7 and #16.**

\*\*\*\*\*PRESENTATIONS\*\*\*\*\*

- **Graham Smith, State Pipeline Coordinator's Office**, a division of DNR which issues right of way leases and conducts compliance for 19 common carrier pipelines throughout the state said

there are several new players in the state and some are interested in building pipelines. The purpose of the Coordinator's office is to facilitate the Alaska statute, which is covered in detail on the website.

Mr. Williams asked how the office enters into the leasing arrangements with land holders. Mr. Smith responded that if the project crosses state land DNR plays an important role. A right of way lease application is required and the office works with multiple state agencies and other land owners in the negotiation process.

- **John Walsh, State Pipeline Coordinator's Office**, explained the lease rate is set by statute at 8% market value of the land. Recently an application was received from Cook Inlet Energy who is proposing a 29 mile submerged pipeline from Kustatan to Nikiski. The proposed capacity is 90,000 barrels. The pipeline will alleviate oil currently sent to Drift River. Mr. Walsh is conducting an analysis to determine whether Cook Inlet Energy is fit, willing and able to perform the duties to the standard set by the state and can be issued a lease. Effort is made to reduce redundancies during the permitting process. Under the current timeline public notice of the Commissioner's analysis will be released in September.

Mr. Williams asked how the state will arrive at a value for the bottom of Cook Inlet. Mr. Walsh said the appraisal office uses a comparative process. The land is worth less in the middle of the inlet, but the rental rate increases closer to shore. The right of way lease is not compared to oil & gas leases. The proposed pipeline will cross other oil & gas leases, but that is allowed. The companies holding the oil & gas leases has no right to charge for use of that land.

Mr. Walsh provided an update on the Alaska stand-alone pipeline which has been issued a lease, but an amendment will be necessary due to the new HB which has changed the diameter and pressure of the pipe. The Coordinator's Office partnered with federal and state agencies on the EIS which has been issued, but will be amended. Much of the permitting process has been worked through for that 717 mile pipeline to run in the DOT ROW down the Dalton Highway and along the Parks Highway from Nenana to Willow and from there to tie into Enstar's Beluga line. There are possibilities to tap into the line, but the price is prohibitive in the old design. Mr. Walsh was not sure how the new design would affect the cost. To complete the ROW lease will require negotiations with many entities.

Mr. Smith said HB 369 was passed in the 2010 legislative session mandating the project be moved farther than other similar projects.

Mr. Peterkin asked about the route and Mr. Walsh said Beluga was chosen as the closest tie into the gas distribution system for south central Alaska. Mr. Peterkin thought a road from Pt. McKenzie to Beluga would be highly beneficial.

Mr. Shadura asked about the diameter of the proposed pipeline. The preliminary design basis and other documentation can be found on the website. The final design basis has not been received for the proposed transforelands pipeline. Mr. Shadura asked about eminent domain. The state does retain the option to exercise eminent domain by statute, but so far has not done so in relation to pipeline ROWs. Mr. Smith mentioned interesting language in HB 4 on this subject. The state does not have eminent domain on native lands. Mr. Smith said the AGCC has hired a ROW specialist.

Mr. Munger expressed the Council's need for a new ex-officio member.

### 3. EXECUTIVE DIRECTOR'S REPORT

- **2013 Operating Budget/ Adjustments January-March**

Maritta Newgren reviewed the operating budget, saying it is on track. No transfers have been made. Mr. Munger mentioned the audit field work has been completed, and it will be presented at the next meeting.

- **Risk Assessment Update**

**Leslie Pearson** provided an update on the progress of the Risk Assessment since the December Council meeting. To date, the Baseline Accident & Spill and Consequence Analysis Studies have been completed and posted on the website. The Advisory Panel met in February to review 25 risk reduction options. Eight were categorized for immediate implementation, 8 for further consideration and 9 were excluded as either out of scope or irrelevant. Options chosen for immediate implementation include improved crew training, bridge team management and communication, winter ice rules and guidelines and Sub Area contingency plan, and the establishment of a Harbor Safety Committee to promote implementation of risk reduction options and support ongoing safety improvements by the maritime community; promulgate final regulations requiring vessel response plans for non-tank vessels; continue to improve winter ice rules and guidelines; seek continuous improvements in spill response equipment appropriate for Cook Inlet conditions; maintain project depth in Cook Inlet, especially Knik Arm Shoal through dredging; and improve cell phone coverage where there is none on marine waters in Cook Inlet.

Risk reduction options categorized for further consideration are enhance vessel monitoring, situational awareness, and communications through application of AIS technologies; enhance current navigational charts, current gauges, and Coast Pilot; improve ice monitoring capabilities; increase rescue towing capability; encourage harbors to notify USCG if they deem a vessel unseaworthy; construction of a cross-inlet pipeline; map sub-sea infrastructure (both abandoned and active); encourage alternate inspections or audits for work boats.

The contractor will provide detailed write ups for the Advisory panel and management team to review and estimate the benefit, cost, ease of implementation and assess potential unintended negative consequence of the Risk Reduction Options. Other sub-contractors will be enlisted. The project is on schedule and all documentation is posted on the web site.

Given the communication challenges, Mr. Williams asked if there is a GIS tracking system. Ms. Pearson said the Marine Exchange tracks vessels in real time. Mr. Catalano explained CIRCAC can reinstate the subscription on short notice, as needed. Through the Lloyds of London Sea Web information is available on vessels coming into the inlet.

Mr. Shadura asked if the proposed increased cruise ship traffic was considered in the CIRA. Ms. Pearson said the cruise ships are captured in the Baseline study. A good portion of the risk reduction options would apply to the cruise industry. The area to be dredged is sensitive beluga habitat, Mr. Shadura noted.

Continuing with the Executive Director's report, Mr. Munger said he has been in discussions with the Coast Guard regarding establishing a Harbor Safety Committee for Cook Inlet, and work continues on the Sub Area Plan to ensure it is robust and up-to-date.

Mr. Munger recently spoke at a symposium in British Columbia about the GRSs and RCAC model. He serves as the Chair of the Environmental Safety Committee on the Interstate Oil & Gas Compact Commission which is focusing on the fracturing issue. CIRCAC recently submitted comments on the topic to the AOGCC. Alaska has some of the most robust oil and gas regulations in the U.S. More information can be found at fracfocus.org.

Cook Inlet RCAC submitted a federal appropriation request in Washington, D.C., but the Executive Director is not expecting funding due to dysfunction in the system. He continues to seek other funding opportunities.

Ms. Stanley noted that PWS RCAC has submitted a proposal to obtain more funding. Mr. Munger suspected the other RCAC is seeking an increase to the trust fund established by a per barrel tax. He will investigate the matter.

\*\*\*\*\*PRESENTATION\*\*\*\*\*

**Commissioner Larry Hartig, ADEC**, provided a "30,000 foot overview" of recent developments, including air and water quality permits, the DEC perspective on legislation, upcoming regulatory changes to water quality standards, and retirements in the department.

With increased exploration in the state, industry is seeking more flexibility in air permitting to enable them to move rigs between locations. A work group will convene to determine whether a modification is appropriate and Mr. Munger has been invited to participate.

A minor amendment has been approved for the Buccaneer Cosmopolitan unit. The proposed amendment for winter operations is still in review. Once the company sets the conductor pipe at the Cosmo I site the AOGCC will conduct an inspection before drilling can begin. A tabletop exercise was conducted on April 25. The company is supplying weekly updates to the department. An amendment has been received from Buccaneer to add West Eagle and an RFAI will be sent out soon.

The Furie Kitchen Light Unit passed inspection and the well #3 has been spudded. Furie has committed to providing weekly updates. DEC is working with Furie and CISPRI to approve the increased skimmer efficiency amendment.

There was a public hearing in Homer on the General Exploration permits conducted jointly by DEC and EPA. Zero discharge was discussed. States set water quality standards specifying the allowable level of discharges based on the uses of the water and technology. The purpose of the Clean Water Act is to eliminate pollution from U.S. waters, so when technology can exceed the standards zero discharge is required. EPA is considering updating the technology based standards for Cook Inlet. To strike a balance, mixing zones are allowed under a number of criteria, given that it is difficult to meet all water quality criteria at the point of discharge.

Mr. Smiley pointed out that Kodiak is required to handle waste water at a higher standard than the rest of the state. Commissioner Hartig said the state is revisiting the issue and he expects further tightening of the requirements.

Mr. Shadura asked about primacy definitions. The Commissioner said when the state gets primacy it will be able to issue permits, but it will still have to comply with the Clean Water Act and EPA will retain authority to veto a permit or the program.

Mr. Munger pointed out that CIRCAC should retain consultation status, and Commissioner Hartig confirmed that the past failure to give the RCAC notice will not be repeated. The permit issuance plan is posted on the DEC website.

Ms. Saupe noted that the state has worked on gaining primacy over the last 4 years in stages, and in November took primacy over oil & gas permits. The federal and state exploration permits in Cook Inlet will be up for review at the same time. The Commissioner added that DEC has worked closely with EPA writing permits over the last few years. He doesn't expect discontinuity.

A bill was passed in the legislature to provide resources for the state to explore the pros and cons of taking primacy also over the 404 program, which issues dredge and fill permits. This is a big deal since the bulk of the nation's wetlands are in Alaska. There is a lot of interplay between water quality and water management and the Commissioner believes there will be an advantage to overseeing both programs.

This session Commissioner Hartig said the legislature decided that to apply for a mixing zone a cruise ship must be using an advanced waste water treatment system. There was a lot of misinformation disseminated over the issue. A new cruise ship permit will be issued.

DEC is in the process of preparing draft regulations regarding how anti-degradation policy will be implemented to decide how socio-economic reasons will be considered in the allowance of any degradation of water. The draft guidance should be released this fall.

ADEC is recruiting a SPAR Director given the recent retirement of the past Director. The response fund budget is built on a surcharge per barrel. In 2015 the fund will be dangerously close to going into the red.

#### **4. STATUS OF PROGRAMS & PROJECTS**

- **Protocol Committee Report**

Vinnie Catalano reported that the committee reviewed plans for Buccaneer and Hilcorp and provided comments to the proposed changes to Title 20, Chapter 25 of the Administrative Code with regard to hydraulic fracturing. The committee's budget is on track. Mr. Catalano is anticipating amendments from Hilcorp and if the state considers them major the RCAC will review them.

Ms. Stanley asked if any companies are intending to use the fracturing technique and Mr. Munger said the practice has been standard since the mid 60's. The controversy that has arisen is regarding development in shallow shale near aquifers in the Lower 48. Mr. Munger believes there has been some misinformation. There has never been an issue in Alaska.

Mr. Munger explained the process: A well is drilled; the casing is set and cemented into place and a packer is set, sealing the casing. Either pre-perforated pipe is used or perforation guns are sent down to pre-set zones and charges are set off to blow holes through the casing into the zone.



Water (95%), sand and some chemicals are pumped into the reservoir at high pressure, creating fractures in the formation to facilitate the flow of oil or gas into the well. Previous to now industry was not required to reveal proprietary information regarding the additives used. A typical well program takes 60 days. Produced water is injected into government approved injection wells.

- **Prevention, Response, Operations & Safety Committee Report**

Mr. Catalano reported that Buccaneer sought an amendment to allow for winter drilling at the Cosmo unit. That amendment is under review. The minor amendment to start drilling in the summer until October 31 was approved.

CIRCAC offered assets to the Kullik response by way of GRSSs, PPOR, the CI Response tool, and ShoreZone imagery enabling the Coast Guard to select the site for the rig and to assess sensitive areas in the vicinity.

The Ice Forecasting camera has been successfully installed on the Granite Point platform. Mr. Catalano is in discussions regarding installation of a camera on the Osprey platform.

Staff attended the last ARRT meeting and heard updates from the Science & Technology committee, EPA, Coast Guard and DEC.

Hillcorp Alaska invited CIRCAC to an update meeting regarding Swanson River where John Barnes reviewed the company's core values. Hillcorp employees are urged to do the right thing when it needs to be done, rather than wait for someone else to do it. The company has faced several challenges at Swanson River. They have drilled 5 new wells and plan 7-10 more. The company requires contractors to verify the integrity of their equipment. Mr. Catalano was pleased to learn the company will develop spill champions whose purpose will be to look out for potential incidents. Hillcorp intends to aggressively follow-up with corrective actions to enhance spill prevention.

PROPS elected Bob Favretto to serve as Vice-Chair, serving out the remainder of Barry Eldridge's term.

Mr. Catalano attended the Furie Operating Alaska drills and noted there were improvements over the last drill. Staff demonstrated the CI Response tool at the Buccaneer drill. Mr. Catalano will schedule a teaching session with O'Brien's. Buccaneer also conducted a drill for the Endeavor, but Mr. Catalano was disappointed in the level of participation by the management team, although all the goals were met.

The PROPS budget is included in the packet, and it is tracking well.

Mr. Fandrei mentioned that he had forwarded the regular updates received from staff during the Kullik grounding and it was appreciated. The incident tested the RCAC's ability to communicate through the website and other avenues.

- **Environmental Monitoring Committee Report**

Under the Chemical & Biological Monitoring program most of the effort this winter has been directed toward compiling and incorporating data into the tools. This is a large task. One of the concerns is the different ways labs reported.

Samples have been sorted and shipped to the Motes Marine Laboratory for the Beluga Winter Prey & Habitat study. Funds have been shifted at the Borough to allow for more contaminants analyses.

Ms. Saupe gave a number of presentations over the winter.

Under the Coastal Habitat program several training sessions have been conducted to teach how to use the ShoreZone website and the Cook Inlet Response tool. Ms. Saupe is working with DEC to acquire funding to obtain ShoreZone imagery on the Alaska Peninsula to fill a gap. The data will then need to be mapped.

The Alaska State Partnerships asked Ms. Saupe to go to St. Lawrence Island to meet in an effort to get permission for land use to conduct ShoreZone surveys this summer. The communities are concerned with the application for oil spill planning and response as there will be increased potential for spills with more shipping traffic headed to the arctic. Mr. Munger said the office received a letter of appreciation for her visit.

There is a lot of interest in the Cook Inlet Response Tool. All 116 data layers have been reviewed. Some changes needed to be made. Some training sessions have been provided. Mr. Catalano said the tool was a big hit on the CISPRI smart boards. Mr. Fandrei commented it is a very good tool. He demonstrated it at a board meeting.

Ms. Saupe was sent to Kodiak to assist Incident Command during the Kullik incident by providing access to the CIRT and Alaska ShoreZone database. She was frustrated with the politics because her knowledge about Sitkalidek Island wasn't sought. Mr. Shadura expressed appreciation for the updates. Mr. Munger commented that he was allowed in to Incident Command in Anchorage though there was a lot of security. It was clear there was concern regarding RCAC presence, due to lack of education about the function of the organization. He sought to facilitate the standing up of a regional stakeholder's committee to disseminate information to the stakeholders in the region. Shell isn't good at PR, but they do run a good Incident Command. He sympathized with Ms. Saupe's frustration.

Scott Smiley said the citizens of Old Harbor and other property owners were angry, but noted that because the tool was used to choose the site for grounding the fishermen were not impacted.

Ms. Saupe stated she was impressed with the detail provided in the Commissioner's presentation.

- **Public Involvement Report**

Lynda Giguere reported that she has used drills as an opportunity to test CIRCAC's internal communications policies. She said that people are really interested in the RCAC. The CIRT garners interest, as does the Risk Assessment. She will continue to seek opportunities to raise public awareness. She has mainly been working on the Annual Report and developing the new website with Sun Dog Media. She requested likes for the Facebook page. Ms. Stanley mentioned she had photos to share.

- **Administrative Report**

Jerry Rombach reported that the final Annual Recertification draft has been completed and will be mailed next week. The USCG basic ordering agreement has been approved for use in the event of an incident.

**5. CALENDARS/ MISCELLANEOUS**

The board reviewed the calendar.

\*\*\*\*\***CLOSING COMMENTS**\*\*\*\*\*

There were no comments.

The regular quarterly meeting adjourned at 2:15 PM.

**ANNUAL MEETING**  
**May 3, 2013**  
**Approved Minutes**

**Members Present:** John Williams, Gary Fandrei, Phil Cutler (alternate for Bob Flint), Scott Smiley, Carla Stanley, Robert Peterkin, Michael Opheim, Paul Shadura

**Members Absent:** Grace Merkes (excused), Molly McCammon (excused), Rob Lindsey (excused), Walt Sonen (excused), Deric Marcorelle (excused)

**Staff Present:** Michael Munger, Susan Saupe, Vinnie Catalano, Jerry Rombach, Lynda Giguere, Dinelle Penrod, Cindy Sanguinetti

**1. CALL TO ORDER**

President John Williams called the Annual Meeting to order at 2:21 P.M. Roll was called, establishing quorum.

**Gary Fandrei moved to approve the agenda. The motion was seconded. The agenda was approved.**

**2. CREDENTIALS COMMITTEE REPORT**

Mr. Williams read the Credentials Committee Report outlining the steps taken in a timely manner to obtain membership applications, membership update forms, nominations and votes.

Four Board of Director seats will expire: the Recreational Interest Groups seat, represented by Bob Flint; the Alaska State Chamber of Commerce seat, represented by Robert Peterkin; the Municipality of Anchorage seat, represented by Molly McCammon; and the City of Seldovia seat, represented by Walt Sonen.

The 5 certified recreation organizations were sent Membership Roll Update forms, and one was returned. Seven other organizations were invited to apply for certification. Trout Unlimited responded and has been asked for more information. Only one nomination was received for Bob Flint and his alternate Phil Cutler. Two ballots confirmed their election.

The Alaska State Chamber of Commerce reappointed Robert Peterkin to hold that seat. The Municipality of Anchorage reappointed Molly McCammon. The City of Seldovia reappointed Walt Sonen.

Three PROPS public member seats will expire: those held by Scott Hamann, Bill Osborn and Ted Moore. In addition, the seat held by Barry Eldridge was vacated by his passing. Mr. Hamann, Mr. Osborn and Mr. Moore each indicated continued interest in serving on the committee. Two citizens submitted letters of interest and resumes: Steven Lufkin and Crystal Wilson. The committee voted to forward the names of Scott Hamann, Bill Osborn, Ted Moore and Steven Lufkin for approval as PROPS Public Members.

Three EMC public member seats will expire: those held by Kashif Ahmed Naser, Merritt Mitchell and James Showalter. There are two other vacancies, as well. Mr. Naser indicated he would like to continue on the committee. Mr. Mitchell feels at 91 there are other things he'd like to pursue. Mr. Showalter did not respond to the letter. Five individuals submitted letters of interest and resumes: Steven Lufkin, Crystal Wilson, Trenten Dodson, Richard Prentki and Ted Rockwell. The committee voted to forward the names of Trenten Dodson, Richard Prentki, Kashif Ahmed Naser and Ted Rockwell for approval as EMC Public Members.

The Credentials Committee recommends the seating of Bob Flint, representing the Recreation Interest Groups, with Phil Cutler as his Alternate; and the approval of the appointments of Molly McCammon, representing the Municipality of Anchorage; Robert Peterkin, representing the Alaska State Chamber of Commerce; and Walt Sonen, representing the City of Seldovia. Additionally, on the PROPS Committee the Credentials Committee recommends the Council approve the seating of Public Members Scott Hamann, Ted Moore and Bill Osborn for 3 year terms and Steven Lufkin for the remaining 2 years of the term vacated by Barry Eldridge; and on EMC the seating of Kashif Ahmed Naser, Trenten Dodson and Ted Rockwell for 3 year terms and of Richard Prentki for a 1 year term.

**Gary Fandrei moved to approve the Credentials Committee's recommended appointments. The motion was seconded. The motion passed.**

### **3. Election of Officers, 2013**

**Gary Fandrei nominated John Williams to serve as President. The motion was seconded. Paul Shadura moved to close. The motion was seconded.**

**Gary Fandrei nominated Robert Peterkin to serve as Vice-President. The motion was seconded. There were no other nominations.**

**Carla Stanley nominated Gary Fandrei to serve as Secretary/ Treasurer. The motion was seconded. There were no other nominations.**

### **4. Selection/Appointment: Committee Members**

- **Executive Committee**

The Officers automatically serve on the Executive Committee. Two at-large members are needed. Grace Merkes, Bob Flint and Scott Smiley were nominated. Grace Merkes and Bob Flint were elected.

- **Audit Committee**

The Treasurer automatically serves on the Audit Committee. Two at-large and 1 alternate are needed.

**Gary Fandrei moved to retain the Audit Committee: Gary Fandrei, John Williams, Grace Merkes and Robert Peterkin. The motion was seconded. The motion passed.**

- **Credentials Committee**

The Vice-President automatically serves on the Credentials Committee.

**Phil Cutler moved to retain the Credentials Committee: Robert Peterkin, Grace Merkes, Paul Shadura and Gary Fandrei. The motion was seconded. The motion passed.**

- **Protocol Committee**

Robert Peterkin volunteered to remain on the committee. The board reinstated Bob Flint, Deric Marcorelle, Grace Merkes, Paul Shadura and Rob Lindsey in their absence.

- **PROPS Committee**

Mr. Munger conveyed that all members had indicated interest in remaining on the committee: Rob Lindsey, Grace Merkes, Deric Marcorell, Bob Flint, Michael Opheim, Paul Shadrua and Carla Stanley.

**Robert Peterkin moved to approve the membership on the PROPS Committee. The motion was seconded. The motion passed.**

- **EMC**

Mr. Munger conveyed that all members had indicated interest in remaining on the committee: Scott Smiley, Michael Opheim, Molly McCammon, Carla Stanley, Deric Marcorelle and Bob Flint.

**Robert Peterkin moved to approve the membership on EMC. The motion was seconded. The motion passed.**

## **5. AWARDS**

- **Presentation of Volunteer of the Year Award**

The “Captain Glenzer Memorial Volunteer of Year” Award was awarded posthumously to Barry Eldridge. Mr. Williams said Captain Eldridge had done a lot of good for the community.

- **Presentation of Service Awards**

In recognition of service to the RCAC the following were named as recipients of service awards:

Grace Merkes	over 15 years
Merritt Mitchell	over 15 years
Billy Osborn	over 10 years
Craig Valentine	over 10 years
James Showalter	over 10 years
Carla Stanley	over 5 years
Ted Moore	over 5 years
Bob Flint	over 5 years.

**Robert Peterkin moved to adjourn. The meeting adjourned at 2:52 P.M.**